

## **QDCAC Meeting**

### **Covid-19 safety protocols**

#### **QDCAC holding meetings at the Quesnel Arts & Rec Centre will be responsible in preventing exposure to COVID-19 by following Public Health Guidelines**

- Face masks must always be worn during meeting
- Social Distancing 2m (6 feet apart)
- Frequent hand washing
- Sanitizing of surfaces that are used during meetings
- Removal of any unnecessary items that may elevate the risk of transmission
- Prohibit or limit meeting participants to room capacity stated by Quesnel Arts & Rec Centre
- Meeting participants will bring their own pens/pencils
- Group Secretaries will email out to Meeting participants all copies of previous meeting minutes, financial statements, etc.
- Meeting participants will bring their own copies of previous meeting minutes, financial statements, etc.
- Any supplies used at meeting will be sanitized when meeting adjourned
- Participants will be provide with this list of COVID-19 symptoms (fever, dry cough, tiredness, aches and pains, sore throat, diarrhoea, conjunctivitis, headache, loss of taste or smell, a rash on skin, or discolouration of fingers or toes, difficulty breathing or shortness of breath, chest pain or pressure, loss of speech or movement) Anyone displaying any symptoms are asked to refrain from attending meetings
- A list of all Meeting Participants along with their contact information will be kept for every meeting held at the Quesnel Arts & Rec Centre